

**Minutes**  
**Tulare Operational Area Emergency Council Meeting**  
**Emergency Operations Center**  
**Wednesday, December 13, 2023**  
**9:30 a.m. – 11:30 a.m.**

**Attendees**

Joseph Armstrong	Sabrina Bustamante	Andrew Lockman
Richard Mejorado	Kent Stahl	Rodney Parker
Cameron Long	Salina Lara	Charles Norman
Mike Marquez	Christina Dabney-Keel	Rick Carrillo
Tom Van Grouw	Jeff Smith	Megan Gilles
Sabino Martinez	Annete Burgos	Frank Martin
Rob Schimpf		

**I. CALL TO ORDER**

Sabrina Bustamante called the meeting to order at 9:36 a.m. with introductions.

**II. REVIEW AND APPROVAL OF MINUTES**

Minutes from the July 28, 2022 Emergency Council Meeting were reviewed and approved. Motion by Chief Norman & seconded by Chief Marquez.

**III. PUBLIC COMMENT**

No report.

**IV. OLD BUSINESS**

None

**V. STATE UPDATES**

- i. Report out from State Meetings – MARAC
- ii. MARAC – Sabrina Bustamante reported out general updates in regard to the Region V MARAC meeting which was held on October 25, 2023. Topics included EMMA discussions, updating system for state requests, and looking into mentorship programs/ideas relating to shadowing EOCs. Next MARAC meeting to be held in January.
- iii. Sabrina Bustamante also informed of an update to the training schedule to include more trainings provided by TCOES staff due to upcoming EOC credentialing requirements.

**VI. TULARE OA UPDATES & DISCUSSION**

- iv. Approval of Annex Mass Care and Shelter (Vote)
- v. Motion by Chief Norman, seconded by Chief Marquez - Approved
- vi. Approval of Annex Recovery (Vote)

- vii. Motion by Chief Norman, seconded by Chief Marquez - Approved
- viii. FY24 OES Planning activities
- ix. Extreme Weather Plan Annex – Search for consultant to provide services. Spoke on current procedures for cooling and warming centers along with mention of new PIO Jennifer Fox involvement with JIS plan.
- x. Fiscal Years 2023 - 2024 Homeland Security Grant Updates
- xi. Frank Martin provided an update on the deadlines of the 2023 and 2024 Homeland Security Grant Program as well as the Tulare County's current status.
- xii. Training and Exercise Updates:
- xiii. Sabrina Bustamante - informed on the 14 trainings held by TCOES, with plans to build out the EOC. Megan Gilles was named Planning Chief and Richard Mejorado was named Logistics Chief. Frank Martin was mentioned as having more active role in the Finance Section. Planned to incorporate more Tulare County agencies in training and EOC staffing. Discussed changes with ICS 300 and 400 credentialing. Spoke to TCOES involvement with Tulare and Visalia Table-Top Exercises (TTE), Care & Shelter Trainings; and made mention of Alert TC & Zonehaven/Genasys offerings in the future.
- xiv. Andrew Lockman mentioned TCOES involvement with the Flood Fight training exercises and thanked them. Mentioned of another training coming up soon.

## **VII.**

### **ROUNDTABLE DISCUSSION**

- i. Christina Dabney-Keel (Tule River Tribe) - informed on recovery meeting with FEMA, purchasing bottled water and preparing to be more ready than last year(Floods).
- ii. Joe Armstrong (TCSO) – informed of 24,000 sandbags prepositioned, equipment and supplies staged, and they are more prepared for the floods. Sabrina Bustamante thanked TCSO for mission requesting 95 St for the upcoming World Ag Expo.
- iii. Chief Marquez (WPD) – mentioned Convoy of Hope as a non-profit who assists with water and food and is self-sufficient.
- iv. Chief Long (TFD) – thanked Tulare County for assisting with an EOC drill/TTE and Ag Expo planning. Informed of the status of the Agri-Center overpass construction on Highway 99. Provided a brief introduction of new Chief Mike Ott. Provided information regarding status of old courthouse in Tulare.
- v. City of Visalia – thanked Megan Gilles for assistance with TTE, mentioned implementing an annual TTE minimum.
- vi. City of Lindsay – mentioned 100 tons of sand was on standby, collaboration with school district regarding flood concerns and expressed Interest in TTE being held with school district. Sabrina Bustamante thanked the City of Lindsay for hosting FEMA agencies during flooding.
- vii. Annette Burgos (PHEP) – mentioned evacuation exercises with skilled nursing facilities being held. Chem-pack training and exercise was held. Med-health seat/role training in EOC to be held. Upcoming TTE with CDC involvement on how to setup reception centers for screening and exposure. Upcoming CBRNE events in medical management to be held in May.
- viii. Andrew Lockman (Self-Help Enterprises) - mentioned various resources available from Self-Help Enterprises. Taking on information disbursement for

Allensworth area. Listos grant - preparedness and education funding. Multi-family housing locations as possible shelter sites. Staff available for Red-Cross volunteering. Flood funding to be available soon. Sabrina Bustamante commented on challenges with guests during sheltering, EOC audio visual updates upcoming, and the introduction of subcommittees responsible for cultural competency within Access and Functional Needs (AFN).

**VIII. MEETING WRAP UP**

- i. Next Emergency Council Meeting to be held at the end of May 2024.
- ii. Training standards information will be sent out.
- iii. Subcommittees will be chosen.
- iv. Future exercises to be planned out with more cities' involvement.
- v. EOP discussion and planned updates.

**ADJOURN**

Adjourned at 11:01 AM

***NEXT MEETING:***  
**August 6<sup>th</sup>, 2024**  
**ZOOM – Virtual or**  
**Tulare County Fire Department /EOC**  
**835 S. Akers Street**  
**Visalia, CA 93277**